

NATIONWIDE  
*Arizona Air National Guard*  
Active Guard/Reserve (AGR) Announcement  
JOINT FORCES HEADQUARTERS/HRO  
5636 East McDowell Road, Bldg M5710  
Phoenix, Arizona 85008-3495  
PHONE (602) 629-4826: DSN 853-4826  
WEBSITE: //dema.az.gov/azng-human-resources

ANNOUNCEMENT NUMBER:  
20-037A

OPENING DATE:  
6-Dec-2019

CLOSING DATE:  
8-Jan-2020

POSITION TITLE, SERIES, GRADE AND POSITION NUMBER:

**\*\*AMENDED AS OF 23 DEC 19\*\***

Operations Officer, 2Lt/O1-Capt/O3, MPCN:0105602734

APPOINTMENT FACTOR:  
OFFICER ☒ ENLISTED ☐

AFSC:  
16R4

LOCATION OF POSITION: 91st CST, JFHQ, Phoenix, AZ

**AREA OF CONSIDERATION:** This position is in the Active Guard and Reserve Force and is **open to current members and those eligible for membership in the 91st CST, Arizona Air National Guard**. Individual selected will receive an Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications. **PCS funds are authorized.**

**NOTE:** This position is subject to rotating shifts, night shifts, and weekends/holidays.

**NOTE:** Current Capts can not have more than 24 months Time in Grade.

**NOTE:** Initial tour will be 4 years.

**NOTE:** MUST BE ABLE TO QUALIFY FOR AFSC 16R4

**NOTE:** Must have a Baccalaureate Degree from an accredited College/University

**NOTE:** Must possess or qualify for a security clearance of SECRET.

**NOTE:** Position requires over 900 hours of training beyond AFSC and military education schools, of which 376 hours must be completed within first 12 months

**NOTE:** Able to pass an OSHA HAZMAT Physical Examination.

**NOTE:** Willing to train with live WMD/NBC agents.

**NOTE:** Must participate in Anthrax and Small Pox immunization programs.

**NOTE:** Must be a U.S. Citizen

**INSTRUCTIONS FOR APPLYING:**

Applications must be submitted following the instructions on this announcement. Incomplete applications will not be processed. Written explanation is required for any missing documents. The following items are mandatory for all AGR announcements:

- NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position.
- Detailed Resume
- AZNG Forms 335-2-R, Knowledge, Skills and Ability Supplement
- Current Report of Individual Personnel (RIP). RIP can be obtained from the servicing Military Personnel Flight (MPF). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (vMPF). Select 'Record Review' and then 'Print/View All Pages'. For Enlisted Members, documents MUST show your ASVAB scores.
- Copy of current Fitness Test scores, if exemptions exist please include the AF 469. Must be within 12 months.
- Copy of AF Form 422, Physical Profile Serial Report and DD Form 2992 (for flight status), Flight Physical. (Both forms must be current within 12 months) This form can be obtained from your Wing Clinic.

The following documents are not required but strongly recommended for validation of experience/education:

- Letter of verification of Security Clearance from local Security Manager.
- AZ Form 34-1, Arizona AGR Application Supplement
- AZNG Form 335-1-R, Military Brief

**APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be postmarked No Later Than the closing date on this announcement.** The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for individuals who are deployed or assigned OCONUS. Please send electronic package, including a copy of deployment orders, by clicking the "Contact Us" link on the Dema.az.gov website then clicking AZNG Human Resources Office link. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

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### **NATIONAL GUARD REQUIREMENTS:**

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. If selected member is pregnant, orders may commence as long the member can safely perform duties within the restrictions of the AF 469 and with chain of command approval.
3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals who cannot obtain 20 years of Active Federal Service prior to reaching mandatory retirement, age 60 for enlisted personnel, or mandatory separation date for officers and those within their first 24 months of an AGR assignment or reassignment must submit a Statement of Understanding prior to the closing date of this announcement. If selected you must submit a Waiver for Exceptional Circumstances through the HRO remote to the HRO for approval. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFI36-2101 Classifying Military Personnel (Officer and Enlisted) and ANGI 36-101 (The Active Guard/Reserve Program).
6. Individuals selected for Control Grade positions are subject to Control Grade availability.

**Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program**

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### **91st CST UNIT SPECIFIC REQUIREMENTS:**

1. Must not have any security violations or pending any adverse actions.
2. No record of disciplinary action under UCMJ or patterns of behavior which reflect adversely on character or integrity.
3. Willing to train with live WMD/NBC agents and participate in Anthrax, Small Pox, and Unit Directed immunization programs.
4. When on mission cycle or Initial Response Team cycle (IRT), must be within one hour of recall to the unit.
5. Position requires extensive travel and training away from home station. Over 900 hours of training beyond AFSC and military education schools, of which 382 hours must be completed within the first 12 months.
6. Individuals selected for positions with the CST will be on call 24 hours a day, 7 days a week. Due to the nature of the mission of this unit, selectee must reside, or relocate to, within a 1 hour commute of State Headquarters.
7. Individuals selected for positions within the CST must be able to report for duty within 1 – 2 hours of recall notification, unless on a leave status.
8. Selectee must take and pass a Level A protective suit adaptability test of up to 60 minutes, administered by the CST, within 30 days of hire date. Must be able to pass an OSHA HAZMAT Physical Examination

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**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (NGB Form 34-1) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/p phone number and permission to contact.

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**EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

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**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:**  
**Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.**

1. Knowledge of the Arizona National Guard structure, the unit mission and organizations.
2. Ability to interpret and implement policies and procedures established by NGB, the Major Command and the State Adjutant General.
3. Ability to analyze problems and apply sound judgment in assessing the practical implications of proposed solutions.
4. Knowledge of the military training system and ability to formulate, organize, plan, and direct training of personnel.
5. Skill in oral and written communications.
6. Ability to deal effectively with persons at all levels within and outside the National Guard.

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**BRIEF JOB DESCRIPTION:** Receives general and specific guidance from the CST Commander. Responsible for assuming the duties of the Deputy Commander as necessary and conducts interface with Federal, State and local law enforcement agencies as required. Knowledge of the Incident Command System (ICS) employed at the local and state level and procedures for crime scene and evidence preservation at a WMD incident. Integrates current intelligence estimates into CST force protection requirements and Chemical, Biological and Radiological response missions. Meets with designated civilian government agency and/or senior military

leaders to discuss CST concept, mission, and /or plan CST participation in a state/local WMD response and exercises. Serves as a CST liaison/point of contact with emergency response agencies and Incident Commanders on CST consequence management activities. Serves as the CST Safety Leader when CST personnel are conducting operations in a “Hot Zone” or “contaminated area”. Coordinates with designated law enforcement agencies and serves as point of contact for all law enforcement issues. Responsible for producing Movement and Operations orders, as well as Incident Action Plans and Site Safety Plans at WMD incident sites. Personnel assigned to the Civil Support Team must be able to perform basic HAZMAT Technician duties. This would include:

- a. Wearing personal protective equipment that weighs approximately 50 pounds and carrying monitoring equipment averaging 20 pounds, while performing hazardous materials technician tasks.
- b. Operating in environments of high noise, poor visibility, and limited mobility at heights; and in enclosed or confined spaces.
- c. Making rapid transitions from rest to near-maximal exertion without warm-up periods.
- d. Requiring the member to work for long periods of time, requiring sustained physical activity and intense concentration.
- e. Performing a variety of tasks on slippery, hazardous surfaces.
- f. Wearing fully encapsulated level A suit for at least one hour

**SELECTING OFFICIAL:** MAJ Brian T. Dudley **NOMINATING OFFICIAL:** MAJ Ryan Morrissey

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